

### Step 3-Worksheet 5.3 Know the policy process, policy tools and public policy makers

Knowing the policy process, policy tools and public policy makers is essential when trying to move your issue/problem forward. Use this worksheet to help you brainstorm.

Issue/Problem: .....

1. Which level of government is involved in the issue/problem?	3. Which elected officials are involved and where do they stand on the issue/problem?
2. What departments are involved or have something at stake?	4. Who are the key stakeholders—in government and in the community— for this issue/problem?
	5. What are the possible policy tools you could use to address the issue/problem?

Adapted from The Health Communication Unit at the Centre of Health Promotion, University of Toronto, 2004